

**California Department of Aging (CDA)**  
**Changes to the Reference Guide for Development of the 2005-2009 Area Plan**  
**February 2006**

<b>Part/Page #</b>	<b>Area Changed</b>	<b>Change</b>
Table of Contents		Added Part Six Definitions Added Appendix XI, XII, and XIII New appendices <ul style="list-style-type: none"> <li>• Appendix XI-Disaster Preparation Planning: Added to provide information about current planning and coordination by the Area Agencies on Aging</li> <li>• Appendix XII-Baby Boomer Information: Requirement to answer questions about planning for Baby Boomer population has been moved to an Appendix</li> <li>• Appendix XIII-Added to provide information about required services (Title III or State funded) that are funded by other resources</li> </ul>
Introduction Page iii	Number of copies of Area Plan to be mailed to CDA Documents to be sent electronically	The requirement is now the original and two copies to be mailed This page also includes a list of documents sent by e-mail in WORD.
Part One Page 14	Rural definition in footnote	Definition updated using the United States Census Bureau definition which is the definition used by CDA Data Team
Part Two Page 19	Title III-D	Wording added requiring written objectives for Title III-D
Part Two Page 21	Service Unit Plan Objectives	Objectives must follow requirements outlined under #4 Objectives
Part Two Page 32	Coordination	Updated the definition to match the definition in the Area Plan Contract
Part Two Pages 22, 31, 33	Objectives	Examples of objectives were changed to better define the requirements for narrative objectives
Part Two Page 36	SUP instructions	Information to complete Appendix XIII

Part Two Page 32	NAPIS Service Category 15 Third bullet	Service must be an approved NAPIS Program 15 service listed on the “Schedule of Supportive Services (III B)” page of the Area Plan Budget (CDA 122)
Part Two 35	Title III-B Other Supportive Services	Addition: Telephoning added to Visiting (In-Home) see footnote
Part Two Page 42	Caregiver	Title III-E Definition of Caregiver added at the bottom of the page
Part Two 50-51	RPOS SUPs	Service Unit Plan for RPOS was updated to reflect actual services provided
Part Three Page 68	Title III-D	Requirement to include report about Title III-D in Year-End Report (This <u>replaces</u> the requirement for a separate Title III-D Year-End Report.)
Part Six B-1	Part VI added	Definitions of words found in the Guidance
Appendix 1A	List of direct services	Outreach added (It was accidentally left out of the Appendix for 2005-06.)
Appendix IX	ADCRC information on Program Descriptions and Funding Sources	Added age eligibility-18 years and older
Appendix IX	New information added to the Resource Tools	Title III-D Fact Sheet added
Appendix IX	New information added to the Resource Tools	Ombudsman and Elder Abuse Fact Sheets added
Appendix X	Contact information	Legal Counsel telephone number updated